



**Langley Park**  
Primary Academy

## **Seedlings Nursery Application Pack**

Name of Child:

.....

Seedlings Nursery  
Langley Park Primary Academy,  
Edmett Way, Maidstone, Kent, ME17 3FX  
E-mail: [contactus@langleyparkprimaryacademy.org.uk](mailto:contactus@langleyparkprimaryacademy.org.uk)

# Seedlings Nursery

Thank you for applying for a place at Seedlings Nursery, Langley Park Primary Academy. The Nursery is open Monday – Friday 7.30am – 6.00pm. We accept children from the age of three years and above and you can claim your 15 hours of free education through our provision. In addition to this we also accept 30 hours funding for those families that meet the criteria.

Costing within the nursery day:

7.30am -8.45am - Breakfast Wrap Around Care with a cost of £4.50 per hour.

8.45am -11.45am - Morning Session

11.45am -12.30pm Lunchtime session. Additional cost of £3.37 for attending. Children have the choice of bringing a packed lunch from home or having a cooked dinner for an additional cost of £2.25

12.30pm -3.30pm - Afternoon Session.

3.30pm - 6.00pm -After Nursery Wrap Around Care with a cost of £4.50 per hour.

The uniform within our nursery consists of;

- A dark blue sweatshirt/jumper.
- Tracksuit or leggings or shorts in the Summer (no denim).
- Footwear should be velcro shoes to promote the children's independence.
- Wellies for outdoor/wet activities.
- A named bag containing a change of clothes should your child.
- A named water bottle.
- A named suntan lotion bottle for the warmer weather.

We asked that all clothing and belongings are clearly named to ensure that they go back to their owner.

# Seedlings Nursery Enrolment Form

Name of Child:		Male / Female
Date of Birth:		
Child's Nationality:		
What is your Child's Ethnic Group?	<p>Choose circle one option that best describes your ethnic group or background:</p> <p><b>White</b></p> <ol style="list-style-type: none"> <li>1. English/Welsh/Scottish/Northern Irish/British</li> <li>2. Irish</li> <li>3. Gypsy or Irish Traveller</li> <li>4. Any other White background, please describe</li> </ol> <p><b>Mixed/Multiple ethnic groups</b></p> <ol style="list-style-type: none"> <li>5. White and Black Caribbean</li> <li>6. White and Black African</li> <li>7. White and Asian</li> <li>8. Any other Mixed/Multiple ethnic background, please describe</li> </ol> <p><b>Asian/Asian British</b></p> <ol style="list-style-type: none"> <li>9. Indian</li> <li>10. Pakistani</li> <li>11. Bangladeshi</li> <li>12. Chinese</li> <li>13. Any other Asian background, please describe</li> </ol> <p><b>Black/African/Caribbean/Black British</b></p> <ol style="list-style-type: none"> <li>14. African</li> <li>15. Caribbean</li> <li>16. Any other Black/African/Caribbean background, please describe</li> </ol> <p><b>Other ethnic group</b></p> <ol style="list-style-type: none"> <li>17. Arab</li> <li>18. Any other ethnic group, please describe.....</li> </ol>	
Religion:		
Home Language:		
Does your child receive any support for a learning disability or disabilities? If Yes please give details:	<p>Communication and Interaction</p> <p>Social, Emotional and Mental Health</p> <p>Please give details:.....</p> <p>.....</p>	<p>Cognitive and Learning</p> <p>Sensory and / or Physical</p>

## Parent / Guardian / Emergency Contact Details

Parent / Guardian Name 1:	
Address of Parent / Guardian 1:	
Contact Numbers of Parent / Guardian 1:	
Parent / Guardian Name 2:	
Address of Parent / Guardian 2:	
Contact Numbers of Parent / Guardian 2:	
Alternative Contact Name:	
Alternative Contact Address:	
Alternative Contact Number:	
Relationship to Child:	
Emergency Contact Name:	
Emergency Contact Number:	
Relationship to Child:	
Emergency Contact Address:	

## Medical Details

Name of Doctor:							
Address of Surgery:							
Telephone Number of Surgery:							
Immunisations – please circle those received:	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Whooping Cough</td> <td style="width: 33%;">Polio</td> <td style="width: 33%;">Diphtheria</td> </tr> <tr> <td>Meningitis</td> <td>Tetanus</td> <td>MMR</td> </tr> </table>	Whooping Cough	Polio	Diphtheria	Meningitis	Tetanus	MMR
Whooping Cough	Polio	Diphtheria					
Meningitis	Tetanus	MMR					
Medical Conditions (Asthma, Eczema etc.)							
Any Allergies:							
What are the signs of the allergies?							
Regular medication:							
Prohibited Food:							
Previous illnesses (e.g. measles, mumps, etc.)							
Health Visitor's Name:							
E-mail address to be contacted on in regards to confirming whether your child has gained a space within Seedlings nursery:							

# Consent Forms

Please complete the consent forms below, deleting any sections that you do not agree to and discuss these further with the school.

## MEDICAL:

I give my permission for the staff at the Nursery, Langley Park Primary Academy to seek medical advice about my child should they feel it necessary.

I give permission for my child to receive medication as instructed and any emergency dental, medical or surgical treatment, including an anaesthetic or blood transfusion, as considered necessary by the medical authorities present.

Signed:..... Date:.....

Name:.....Child's Name:.....

## OUTINGS:

I give permission for my child to be taken off the school premises for short local outings of an educational nature. I understand that educational outings further afield in support of the curriculum will be dealt with as they arise, and specific permission sought prior to the trip.

Signed:..... Date:.....

Name:..... Child's Name:.....

## PUBLICITY PHOTOGRAPHS ETC INVOLVING MY CHILD:

I give permission for the school to use photographs etc. of my child. I understand that where I have indicated that my child's photograph or video image may be used, this will be for school and curriculum purposes and may be used for displays, promoting a positive image of the school, website, newsletters, press releases etc. and that my child's name will not be included in published images.

Signed:..... Date:.....

Name:..... Child's Name:.....

## HEAD LICE AND SUN CREAM:

I agree to a member of school staff checking my child's hair for head lice, if necessary, and to apply sun cream if I provide it.

Signed:..... Date:.....

Name:..... Child's Name:.....

## JEWELLERY (INCLUDING EARRINGS) AND WATCHES:

It is the policy that children must not wear any jewellery in nursery. Special permission can be obtained if a child needs to wear an S.O.S. medallion for medical reasons. No hoops, ring or dangling earrings can be worn. The only permitted style is "small studs".

Signed:..... Date:.....

Name:..... Child's Name:.....

# Additional Security Password

As a parent/carer we ask you to provide us with a password to be used should anyone else (regardless of whether they are on the contact list) come to collect your child, other than yourself, they will be asked for the password.

If the person collecting your children does not have the password we will **not** allow your children to leave the premises until such time as we are able to contact you.

Please complete and sign below to confirm you understand the above and provide us below with the password.

Thank you.

**PASSWORD:**.....

I/we understand the above information regarding the password. I/We will keep the password secure and will only give it to those people who will pick up my/our children.

I/We and the person picking our children up understand that verbal abuse towards staff will not be tolerated.

Signed:..... Date:.....

Child's Name:.....

# Home / Nursery Agreement

The nursery will provide the highest quality of education, care and preparation for life in a happy, stimulating, exciting and well-disciplined environment.

## The Nursery Will:

- Be welcoming and open to all parents, involving you in all aspects of nursery life
- Provide a happy, secure and well-disciplined learning environment for your child
- Enforce our behaviour policy fairly
- Offer a high standard of teaching
- Ensure your child's safety whilst at nursery
- Keep you informed of your child's progress and achievements through consultation meetings, reports and your child's learning journey.
- Contact you promptly with any concerns we may have as and when they arise
- Deal promptly with any concerns or complaints you bring to our attention
- Create a learning journey for your child detailing their key moments of learning whilst in nursery.

## Signed and agreed by

Mrs L Lerpiniere Nursery Teacher

Mrs L Fidock Principal

Langley Park Primary Academy

## The Parents Will:

- Ensure my/our child attends nursery regularly and on time
- Ensure my/our child wears nursery uniform
- Ensure my/our child follows nursery rules
- Support the nursery behaviour policy
- Inform the nursery promptly of anything which may affect my/our child's behaviour or performance at nursery
- Attend stay and play sessions and read newsletters
- Advise nursery of changes to telephone numbers and contact details
- Behave in an appropriate manner at all times whilst on nursery premises

Signed..... Parent/Guardian

Date:.....



## Start Date / Required Days

Required start date: (After third birthday)							
Please state which sessions you require:	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Monday AM</td> <td style="width: 33%;">Tuesday AM</td> <td style="width: 33%;">Wednesday AM</td> </tr> <tr> <td>Thursday AM</td> <td>Friday AM</td> <td></td> </tr> </table>	Monday AM	Tuesday AM	Wednesday AM	Thursday AM	Friday AM	
Monday AM	Tuesday AM	Wednesday AM					
Thursday AM	Friday AM						
Attends another setting?	Yes / No If yes, please give name and contact details of setting:						
To be completed by staff:  Birth Certificate Seen:    Yes / No  Date Seen:.....                      Date  Signed:.....                              Signed	Agreed Start Date:  ..... ..... .....						

Many thanks for completing your application for  
Seedlings Nursery at Langley Park Primary Academy.

**A member of the nursery team will be in contact via e-mail to confirm whether your child has  
been successful in gaining a place at the nursery.**

In the meantime, if you have any further queries please do not hesitate to contact us in the  
nursery on

(01622) 250887

or via email on

[seedlings@langleyparkprimaryacademy.org.uk](mailto:seedlings@langleyparkprimaryacademy.org.uk)