



Seedlings nursery



Langley Park
Primary Academy

Application Form

Langley Park Primary Academy,
Edmett Way, Maidstone, Kent, ME17 3FX
Ofsted Registration: 142188

Name of child:.....

Nursery Information

Seedlings Nursery is a wonderful nursery within Langley Park Primary Academy. When Ofsted visited in 2019 they stated, "Children get off to an exceptionally strong start in Nursery. Staff work collaboratively across the Nursery and Reception to assess, plan, and implement highly effective teaching". Ofsted rated the Early Years Provision as Outstanding.

Our Nursery provides care for children from the age of 3 years and is open Monday – Friday 8.40am-3.10pm with wrap around care provided between 7.30-8.40am within our main school breakfast club.

We accept the 15 and 30 hours of free funding from the term after your child's third birthday. Children can attend from the age of three but this will be fully chargeable (subject to availability).

All three and four year olds in England currently receive 15 hours a week government funded early education. If parents live and work in England, three and four year olds may be entitled to 30 hours funded childcare per term time week. If you are eligible you will be entitled to access the 30 hours from the start of the term after your child's third birthday.

If you wish your child to start nursery before the term after their third birthday, this will be fully chargeable (every session they attend will be charged at £5.00 per hour).

We currently have two intakes into nursery, September and January.

Please see our fees for the academic year 2022-2023

The cost for a child staying outside of the free sessions (8.40am-11.40am or 12.10pm-3.10pm) is £5.00 per hour.

For example, if your child was to attend an all day session (from 7.30am - 3.10pm) the price would be calculated as follows:

Breakfast Wrap Around Care: 7.30am - 8.40am = 1. @ £5.00 per hour = £5.83 to pay

8.40am- 11.40am = Free Session

11.40am - 12.10pm = 30 mins @ £5.00 per hour = £2.50 to pay

12.10pm - 3.10pm = Free Session

Total to be paid: £8.33 per day (when claiming 15 or 30 hours funding for both sessions)
Total to be paid: £38.33 per day when paying for Breakfast Care and a full day of sessions.

Lunch: Children have the choice of bringing a packed lunch from home or having a cooked dinner for an additional cost of £2.45 per day.

Please be aware, all children must be collected promptly, any late collections will result in a charge of £1.00 per minute.

Nursery Uniform

The uniform within our nursery consists of;

- A dark blue Langley Park Primary Academy sweatshirt/jumper.
 - Tracksuit or leggings or shorts in the Summer (no denim).
- Girls are welcome to wear a navy blue gingham dress during the Summer months.
- Footwear should be velcro shoes to promote the children's independence.
 - Wellies for outdoor/wet activities.
 - An all weather puddle suit for our forest school sessions.
- A named bag containing a change of clothes should your child need them.
 - A named water bottle.
 - A named suntan lotion bottle for the warmer weather.

We ask that all clothing and belongings are clearly named.

Seedlings Nursery Enrolment Form

| | | |
|---|--|---------------|
| Name of Child: | | Male / Female |
| Date of Birth: | | |
| Child's Nationality: | | |
| <p>What is your Child's Ethnic Group?</p> | <p>Choose circle one option that best describes your ethnic group or background:</p> <p>White</p> <ol style="list-style-type: none"> 1. English/Welsh/Scottish/Northern Irish/British 2. Irish 3. Gypsy or Irish Traveller 4. Any other White background, please describe <p>Mixed/Multiple ethnic groups</p> <ol style="list-style-type: none"> 5. White and Black Caribbean 6. White and Black African 7. White and Asian 8. Any other Mixed/Multiple ethnic background, please describe <p>Asian/Asian British</p> <ol style="list-style-type: none"> 9. Indian 10. Pakistani 11. Bangladeshi 12. Chinese 13. Any other Asian background, please describe <p>Black/African/Caribbean/Black British</p> <ol style="list-style-type: none"> 14. African 15. Caribbean 16. Any other Black/African/Caribbean background, please describe <p>Other ethnic group</p> <ol style="list-style-type: none"> 17. Arab 18. Any other ethnic group, please describe..... | |
| Religion: | | |
| Home Language: | | |
| <p>Does your child receive any support for a learning disability or disabilities? If Yes please give details:</p> | <p>Communication and Interaction Cognitive and Learning Social, Emotional and Mental Health Sensory and / or Physical</p> <p>Please give details:.....</p> <p>.....</p> <p>.....</p> | |

Parent / Guardian / Emergency Contact Details

| | |
|---|--|
| Parent / Guardian Name 1: | |
| Address of Parent / Guardian 1: | |
| Contact Numbers of Parent / Guardian 1: | |
| Email address: | |
| | |
| Parent / Guardian Name 2: | |
| Address of Parent / Guardian 2: | |
| Contact Numbers of Parent / Guardian 2: | |
| Email address: | |
| | |
| Alternative Contact Name: | |
| Alternative Contact Address: | |
| Alternative Contact Number: | |
| Relationship to Child: | |
| | |

Medical Details

| | | | | | | | |
|---|--|----------------|-------|------------|------------|---------|-----|
| Name of Doctor: | | | | | | | |
| Address of Surgery: | | | | | | | |
| Telephone Number of Surgery: | | | | | | | |
| Immunisations – please circle those received: | <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Whooping Cough</td> <td style="width: 33%;">Polio</td> <td style="width: 33%;">Diphtheria</td> </tr> <tr> <td>Meningitis</td> <td>Tetanus</td> <td>MMR</td> </tr> </table> | Whooping Cough | Polio | Diphtheria | Meningitis | Tetanus | MMR |
| Whooping Cough | Polio | Diphtheria | | | | | |
| Meningitis | Tetanus | MMR | | | | | |
| Medical Conditions (Asthma, Eczema etc.) | | | | | | | |
| Any Allergies: | | | | | | | |
| What are the signs of the allergies? | | | | | | | |
| Regular medication: | | | | | | | |
| Prohibited Food: | | | | | | | |
| Previous illnesses (e.g. measles, mumps, etc.) | | | | | | | |
| Health Visitor's Name: | | | | | | | |
| How many weeks gestation was your child born? (This helps us support children who were premature at birth) | | | | | | | |

Consent Forms

Please complete the consent forms below, deleting any sections that you do not agree to and discuss these further with the school.

MEDICAL:

I give my permission for the staff at the Nursery, Langley Park Primary Academy to seek medical advice about my child should they feel it necessary.

I give permission for my child to receive medication as instructed and any emergency dental, medical or surgical treatment, including an anaesthetic or blood transfusion, as considered necessary by the medical authorities present.

Signed:.....

Date:.....

Name:.....

Child's Name:.....

OUTINGS:

I give permission for my child to be taken off the school premises for short local outings of an educational nature. I understand that educational outings further afield in support of the curriculum will be dealt with as they arise, and specific permission sought prior to the trip.

Signed:.....

Date:.....

Name:.....

Child's Name:.....

HEAD LICE AND SUN CREAM:

I agree to a member of the school staff checking my child's hair for head lice, if necessary, and if appropriate to apply sun cream if I provide it.

Signed:.....

Date:.....

Name:.....

Child's Name:.....

JEWELLERY (INCLUDING EARRINGS) AND WATCHES:

It is the policy that children must not wear any jewellery in the nursery. Special permission can be obtained if a child needs to wear an S.O.S. medallion for medical reasons. No hoops, ring or dangling earrings can be worn. The only permitted style is "small studs".

Signed:.....

Date:.....

Name:.....

Child's Name:.....

Additional Security Password

As a parent/carer we ask you to provide us with a password to be used should anyone else (regardless of whether they are on the contact list) come to collect your child, other than yourself, they will be asked for the password.

If the person collecting your children does not have the password we will **not** allow your children to leave the premises until such time as we are able to contact you.

Please complete and sign below to confirm you understand the above and provide us below with the password.

Thank you.

PASSWORD:.....

I/we understand the above information regarding the password. I/We will keep the password secure and will only give it to those people who will pick up my/our children.

I/We and the person picking our children up understand that verbal abuse towards staff will not be tolerated.

I/We will inform the school office if another person is collecting my/our child.

Signed:.....

Date:.....

Child's Name:.....

Home / Nursery Agreement

The nursery will provide the highest quality of education, care and preparation for life in a happy, stimulating, exciting and well-disciplined environment.

The Nursery Will:

- Be welcoming and open to all parents, involving you in all aspect of school life
- Provide a happy, secure and well-disciplined learning environment for your child
- Enforce our behaviour policy fairly
- Offer a high standard of teaching
- Ensure your child's safety whilst at school
- Keep you informed of your child's progress and achievements through consultation meetings, reports and assemblies
- Contact you promptly with any concerns we may have as and when they arise
- Deal promptly with any concerns or complaints you bring to our attention

Signed and agreed by Miss Brading Principal, Langley Park Primary Academy & Mrs Lerpiniere, Nursery Teacher & EYFS Lead – with effect from September 2022

The Parents Will:

- Ensure my/our child attends nursery regularly and on time
- Ensure my/our child wears nursery uniform
- Ensure my/our child follows nursery rules
- Support the nursery behaviour policy
- Inform the nursery promptly of anything which may affect my/our child's behaviour or performance at nursery
- Attend open evenings and read newsletters
- Advise nursery of changes to telephone numbers and contact details
- Behave in an appropriate manner at all times whilst on nursery premises

Signed..... Parent/Guardian

Date:.....

Parental Consent for Images – Conditions of Use



In the following document, the term 'We' refers to Leigh Academies Trust as a whole; this includes, but is not limited to, the academy at which your child is currently a student. 'You/your', refers to the named child's parent or guardian.

Please identify yourself and your child below:

Full name of child:

Parent/carer name:

Leigh Academies Trust (LAT) declare that:

- LAT will not use the personal details or full names (which means both first name and surname) of any child or adult in a photographic image, on video/DVD, on our website, on social media platforms, in our prospectus, or in any of our other printed publications.
- LAT will not include personal addresses, emails, telephone numbers on video, on our website, on social media platforms, in our prospectus, or in other printed publications.
- If we use photographs of individual children, we will not use the name of that child in the accompanying text or photo caption without your consent. If we name a child in any text, we will not use a photograph of that child to accompany the article.
- LAT may include pictures of children and/or staff that have been drawn by the children.
- LAT may use group photographs or footage with general labels, such as 'making Christmas decorations'.
- LAT will only use images of children who are suitably dressed.
- LAT will discuss the use of images with children in an age appropriate way to role model positive Behaviour.
- This consent may be withdrawn in writing by the parent/guardian at any time. Please address any such correspondence to Leigh Academies Trust, Carnation Road, Strood, Rochester, Kent, ME225X; alternatively please email: photodesk@latrust.org.uk

| Please confirm: | |
|--|----------|
| LAT may use your child's photograph/image in displays around the academy at which your child is a student | |
| LAT may use your child's photograph/image/footage on our website/social media platforms, or other electronic communications | |
| LAT may use your child's photograph/image for marketing purposes, (this may include material relating to other academies within Leigh Academies Trust) | |
| You are happy for your child to appear in the media e.g. if a newspaper photographer or television film crew attend an event organised by the setting | |
| Please delete as appropriate | YES / NO |

| Please confirm: | |
|---|----------|
| You are happy for your child to be in the class photograph taken by the school photographer for purpose of sale for all parents | |
| You are happy for your child to be in the whole school photograph taken by the school photographer for purpose of sale for all parents | |
| You are happy for your child to be in the team photographs e.g. sports event taken by the school photographer for purpose of sale for all parents | |
| Please delete as appropriate | YES / NO |

Please sign to confirm:

I have read and understood the conditions of use and I am also aware of the following;

- Websites can be viewed across the globe and not just in the United Kingdom, where UK law applies.
- As parent/guardian, I/we will discuss the use of images with our children to obtain their views, if appropriate.
- As the child's parent/guardian, I/we agree that if I/we take photographs or record footage featuring children other than our own children, the resulting content will only be kept for personal use.

Parent/carer signature Date

Requested Sessions:

| | |
|---|---|
| Required Start Date. (After their third birthday). | |
| Please state which sessions you require: AM Sessions: 9.00am-12.00pm PM Sessions: 12.30pm-3.30pm | Monday AM/PM/Full day Tuesday AM/PM/Full day Wednesday AM/PM/Full day Thursday AM/PM/Full day Friday AM/PM/Full day |
| Does your child already attend another setting? If yes, please name the other setting: | Yes/No |
| Email address - Please write your email address so we can confirm as to whether or not you have been able to gain a place at our nursery. | |

Many thanks for completing your application for Seedling Nursery at Langley Park Primary Academy.

A member of the nursery team will contact you via email to confirm whether your child has been successful in gaining a place at the nursery.

In the meantime, if you have any further queries please do not hesitate to contact us in the nursery on:

phone: (01622) 250887

email: seedlings@langleyparkprimaryacademy.org.uk